



Muntham House School

MUNTHAM HOUSE SCHOOL CAREERS PROGRAMME

Muntham House School is committed to providing students with a comprehensive careers information, advice and guidance programme from year 9. The careers programme is centered around 'Preparation for Adulthood' outcomes and is designed to help students develop their skills in all four PfA areas:

- Employment
- Independent Living
- Community Inclusion
- Health and Well-being

Students are fully supported to explore their career ideas, make decisions about their post-16 choices and prepare for the transition from school into adulthood. All students have access to independent and impartial careers advice and guidance.

Further information about Preparation for Adulthood outcomes can be found here: www.preparingforadulthood.org.uk

Copies of the careers programme are available in large print and other languages – please email Steve Hellyer if you would like to receive a copy: steve.hellyer@muntham.org.uk

MUNTHAM HOUSE SCHOOL CAREERS PROGRAMME YEAR 9		
Learning outcome	Activity	PfA area
Students will be able to identify the skills and qualities needed for a range of careers.	Skills & Qualities in Jobs/Careers (careers lessons)	Employment
Students will understand how different subjects can lead to different careers.	Careers in the Curriculum Day STEM and My Subject Choices	Employment
Students will gain awareness of entrepreneurial skills.	Build Your Own Business £20 Challenge	Employment
Students will have an understanding of transferrable	Crazy Careers Path Game	Employment

skills and that careers are not linear.		
Students will begin to understand the value of work experience and start to think about their ideas for placements.	Looking Forward to Year 10/Work Experience (careers lesson)	Employment
Students will increase their self-awareness in terms of motivation and drive.	What Motivates Me/Who Am I? (PSHE lesson)	Employment/ Independent Living
Students will be aware of different decision-making strategies and understand how to make well-informed choices.	How I Make My Decisions (PSHE lesson)	Employment/ Independent Living
Students will be able to identify and understand different stereotypes.	Stereotyping (PSHE lesson)	Community Inclusion/ Employment
Students will understand how they can collectively generate change.	School Council	Community Inclusion

MUNTHAM HOUSE SCHOOL CAREERS PROGRAMME YEAR 10		
Learning outcome	Activity	PfA area
Students will begin to think about their own subject preferences and related career areas.	Careers in the Curriculum Day	Employment
Students will gain a greater awareness of careers.	Visits from Employers	Employment
Students will use a range of entrepreneurial skills to effect a profit.	Build Your Own Business £20 Challenge	Employment
Students will know how to research, choose and apply for a work placement.	Preparation for Work Experience	Employment
Students will have an experience of the world of work.	Attending Work Experience	Employment/ Community Inclusion
Students will understand the value of self-promotion in gaining employment.	An introduction to CVs, Personal Statements and Interviews	Employment
Students will be more aware of their own career interests and the options available to them.	Individual Careers Interviews	Employment

Students will be aware of the interpersonal skills needed in the workplace.	Interpersonal Skills in the Workplace (PSHE lesson)	Community Inclusion/ Employment
Students will work towards the Bronze Award.	Duke of Edinburgh (Bronze)	Community Inclusion/ Independent Living
Students will understand how they can collectively generate change.	School Council	Community Inclusion

MUNTHAM HOUSE SCHOOL CAREERS PROGRAMME YEAR 11		
Learning outcome	Activity	PfA area
Students will know their own subject preferences and begin to consider career areas they would like to pursue.	Careers in the Curriculum Day	Employment
Students will have a greater awareness of employment opportunities.	Skills London Visit at London Excel	Employment
Students will have their own career ideas and be able to discuss these with adults with whom they are less familiar.	Careers Interviews with External Providers and School Careers Adviser.	Employment/ Community Inclusion
Students will complete a CV and Personal Statement.	CVs/Personal Statements (careers lessons)	Employment
Students will have a further experience of the world of work and be able to compare their experiences.	Optional Extended Work Experience/Internal Work Experience	Employment/ Community Inclusion
Students will know about a range of interview techniques and be able to practice them.	Mock Interview Day	Employment
Students will know about local college/course options and thus be able to make informed decisions.	College Visits/Tasters	Employment
Students will complete the Bronze Award.	Duke of Edinburgh (Bronze/ Silver)	Community Inclusion/ Independent Living
Students will know about boarding at school and be able to make an informed decision about their post-16 plans.	Boarding Trial in 6 th Form Flat – Semi-independent Living	Independent Living

Students will be aware of the skills required for independent living.		
Students will actively be involved in generating change.	School Council	Community Inclusion

MUNTHAM HOUSE SCHOOL CAREERS PROGRAMME EXTENDED EDUCATION UNIT		
Learning outcome	Activity	PfA area
Students will engage with employers that are working in areas related to their own subject/course choices.	Careers in the Curriculum Day	Employment/ Community Inclusion
Students will discuss their career ideas and begin to make plans for transition.	Individual Careers Interviews	Employment
Students will update their CVs/Personal Statements in readiness for transition.	Updating & Completion of CVs/ Personal Statements (careers lessons)	Employment
Students will be aware of potential barriers to employment and how to overcome these.	Overcoming Barriers to Work (careers lessons)	Employment
Students will be aware of employment opportunities local to school and in their home areas.	Visits to Employers	Employment
Students will know about course/college/university options and thus be able to make informed decisions.	Visits to FE/HE establishments.	Employment
Students will know about apprenticeship opportunities local to school and in their local areas.	Visit to the Apprenticeship Show - Crawley	Employment
Students will know about a range of interview techniques and be able to practice them for job/college/university/ apprenticeship interviews	Mock Interview Day	Employment/ Community Inclusion
Students will participate in a residential trip and develop teamwork, resilience, social interaction and life skills.	School residential Trip with Outward Bound (PSHE)	Community Inclusion/ Independent Living
Students will know about the tasks involved in running a small business.	Muntham Enterprise Scheme	Employment

Students will be able to impart their knowledge and experience to younger students.	Mentoring of Younger Students	Community Inclusion
Students will actively be involved in generating change.	School Council	Community Inclusion